

Important Notice regarding FEES pertaining to Sewage Disposal Systems

As per the *Sewage Disposal Systems Regulation*, pursuant to the *Public Health and Safety Act*

Environmental Health Services will now collect FEES for:

Issue of a Permit **\$50**

A permit is required to construct, install, enlarge, rebuild, substantially repair a sewage disposal system, or connect to an existing system. This includes septic systems with an in-ground field and sewage holding tanks.

A permit is not transferable, and is void within 3 years of the date of issuance.

This fee does not apply to:

- the construction and use of a privy (outhouse)
- permits obtained prior to Jan. 1, 2001, provided the owner of the premises has not changed.
- the final approval letter for a “permitted” sewage disposal system.

Document Search and Copies **\$25**

Owners are encouraged to keep documentation and photographs pertaining to the construction, installation and approval of their sewage disposal system.

This will assist in any future sales of the property and in the processing of financial arrangements.

Documents should be passed on to new property owners.

A single fee will be applied to each request for a document search (includes copies required) on a specified property.

Issue of Letter of Permission to Retain a Sewage Disposal System **\$50**

Should a sewage disposal system have already been built or installed without having been issued a permit, under certain circumstances, a letter of permission to retain the sewage disposal system may be issued.

Fee Collection

Fees are to be submitted with the application for a permit; application for permission to retain; or upon request for a document search and copies, unless other arrangements have been pre-approved.

Fees may be paid by: cash; money order; debit card; VISA; Master Card; or cheque.

Cheques and money orders are to be made payable to: *The Territorial Treasurer.*

IN PERSON at
Environmental Health Services
#2 Hospital Road, Whitehorse Y1A 3H8

BY MAIL - Provide credit card number along with the card’s expiry date; or attach a cheque or money order. Please do not mail cash.

BY FAX or PHONE - Provide credit card number along with the card’s expiry date.

For more information, please contact:
Environmental Health Services
at 667-8391 or
toll free 1-800-661-0408, ext. 8391