

## **Child Care Services Unit**

### **Child Care Professional Level Certification Guidelines**

Child Care Services Unit is responsible for assessing educational transcripts to determine the level certification for child care professionals who work in licensed child care programs in Yukon.

Coursework considered for equivalency must be credit coursework from a recognized post secondary educational institute and correspond with coursework outlined in schedule A of this document. Early Learning and Child Care coursework from Yukon College is accepted. If you are interested in pursuing training from other educational programs, it is recommended that you contact the Child Care Services Unit to verify whether or not the educational program is recognized towards child care worker level certification.

There are five levels of certification:

- Level 1            60 hours of coursework, or equivalent, in early childhood development.
  
- Level IA            Minimum 45 hours in the Health stream  
                        Minimum 60 hours in the Child Development stream  
                        Minimum 45 hours in the Professional Practice in Early Learning and  
                        Child Care stream  
                        Minimum 45 hours in the Methods stream  
                        Minimum 135 hours in the Field Placement stream (1 field placement, 1 seminar)
  
- Level 2            Minimum 45 hours in the Health stream  
                        Minimum 90 hours in the Child Development stream  
                        Minimum 45 hours in the Professional Practice in Early Learning and  
                        Child Care stream  
                        Minimum 90 hours in the Methods stream  
                        Minimum 390 hours in the Field Placement stream (1 field placement, 1 seminar)
  
- Level 2A            Minimum 90 hours in the Health stream  
                        Minimum 135 hours in the Child Development Stream  
                        Minimum 90 hours in the Professional Practice in Early Learning and  
                        Child Care stream  
                        Minimum 135 hours in the Methods stream  
                        Minimum 645 hours in the Field Placement stream (1 field placement, 1 seminar)
  
- Level 3            Minimum 135 hours in the Health stream  
                        Minimum 225 hours in the Child Development Stream  
                        Minimum 135 hours in the Professional Practice in Early Learning and  
                        Child Care stream  
                        Minimum 180 hours in the Methods stream  
                        Minimum 900 hours in the Field Placement stream (1 field placement, 1 seminar)  
                        Minimum 45 hours in the English stream

To receive a child care worker level 3, applicants must have a completed two-year Early Learning and Child Care diploma or two-year Early Childhood Development diploma.

## Areas of education considered for level certification

### **Early Childhood Certificate and Diplomas**

A completed certificate in Early Childhood Education or Early Childhood Development may be equivalent to a Child Care Worker Level 2.

A completed diploma in Early Childhood Education or Early Childhood Development may be equivalent to a Child Care Worker Level 3.

If an applicant holding a diploma in Early Childhood Education or Early Childhood Development is granted a Child Care Worker Level 3, no additional course work is required to maintain this level certification. It is recommended that certified Child Care Workers continue to enroll in workshops, courses, and conferences as part of their professional development.

### **Montessori**

An Association Montessori International Diploma may be equivalent to a Child Care Worker Level 2.

### **Related Diploma and Degree Programs**

A degree or diploma in the Health and Social Sciences fields or a Bachelor of Education Degree may be considered for equivalency for a Child Care Worker level 3. Applicants must first successfully complete a 60-hour early childhood development course.

If an applicant holding a diploma or degree in the Health and Social Sciences field or a Bachelor of Education degree is granted a Child Care Worker Level 3, the certification will be valid for one year.

During the one-year period the applicant must complete a minimum 30-hour post-secondary accredited early childhood development course to maintain their Child Care Worker level 3 certification. Applicants must re-apply for their Child Care Worker certification prior to the expiration of certification, and provide proof of successful completion of early childhood development coursework.

If the applicant meets the requirements, certification will be granted for an additional year. If the applicant does not meet the requirements prior to the expiration date on their CCW level 3 certificate; their level 3 certification is no longer valid.

## Education completed outside of Canada

Child Care Services does not have the expertise or means to evaluate degree and diploma programs from countries other than Canada. Completed programs that are accepted by an accredited post-secondary institution as equivalent may be considered.

Applicants can submit their coursework to a recognized Canadian credentialing agency to determine equivalency of coursework within Canada. A list of potential credentialing agencies is provided at: <http://www.education.gov.yk.ca/foreign-qualifications.html>.

## How to apply for level certification

An applicant requesting certification as a Child Care Worker must submit an application and an official transcript of completed coursework, issued by the post-secondary institution, to the Child Care Services Unit for assessment. Child Care Services may request that the applicant submit a course syllabus to assist in the assessment process.

Applicants will receive a status letter in the mail within 20 working days from the date of submission. Applications are available at the Child Care Services office located at 9010 Quartz Road or on our website <http://www.hss.gov.yk.ca/childcareunit.php>.

**SCHEDULE A**  
**Child Care Professional Level Designation Guidelines**

<b>Health Stream</b>	<b>Child Development Stream</b>	<b>Professional Practice in Early Learning and Child Care Stream</b>	<b>Methods Stream</b>	<b>Placement Stream</b>	<b>English Stream</b>
<ul style="list-style-type: none"> <li>• Health Course (45 hours)</li> <li>• Family Sociology (45 hours)</li> <li>• Advocacy (45 hours)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Psychology (45 hours)</li> <li>• Developmental Psychology (45 hours)</li> <li>• Exceptionalities course (45 hours)</li> <li>• Foundations in Early Childhood (45 hours)</li> <li>• Child Guidance (45 hours)</li> </ul>	<ul style="list-style-type: none"> <li>• Interpersonal Effectiveness</li> <li>• Examples include counseling courses (45 hours)</li> <li>• Cultural Competency in Early Learning and Child Care (45 hours)</li> <li>• Leadership, Teambuilding and Administration in Early Learning and Child Care (45 hours)</li> </ul>	<ul style="list-style-type: none"> <li>• Introduction to Early Childhood Development (45 hours)</li> <li>• Learning Through Play (45 hours)</li> <li>• Fine Arts with Children (45 hours) Examples include primary music, movement, and drama courses</li> <li>• Science with Children (45 hours) Examples include primary science, social studies and math</li> <li>• Children’s language and literature (45 hours)</li> <li>• Program Implementation (45 hours)</li> <li>• Observation course (45 hours)</li> </ul>	<ul style="list-style-type: none"> <li>• Field Placement I (120 hours)</li> <li>• Integration Seminar I (15 hours)</li> <li>• Field Placement II (240 hours)</li> <li>• Integration Seminar II (15 hours)</li> <li>• Field Placement III (240 hours)</li> <li>• Integration Seminar III (15 hours)</li> <li>• Field Placement IV (240 hours)</li> <li>• Integration Seminar IV (15 hours)</li> </ul> <p>For completed related degree and diploma programs, flexibility will be used when assessing field placement hours</p>	<p>Written/oral language course (45 hours)</p> <p>Examples include Yukon College’s courses COM190 – com194; ENG 100/101</p> <p>A written/oral language must be completed for a level 3 designation</p>