

August 26, 2009

TO: Employers and Business Owners

FROM: Benton Foster
Tobacco Education & Enforcement Officer
Environmental Health Services

Re: Phase 1 Regulation Requirements – *Smoke-free Places Act*

Phase 1 of the Smoke-free Places Regulation came into force on May 14, 2009. The information and materials included in this package will give you the tools you need to easily meet the requirements under the new Regulation.

This package includes:

- **Smoke-free Places Regulation**
- **'No Smoking' signs** – Post these signs to get the message out about where smoking is prohibited. Additional signs are available free of charge upon request.
- **Understanding the Requirements** – This document contains all the information you need to know about the new requirements.
- **Implementation Toolkit** – This toolkit contains additional information and an Action Flowchart you can use to successfully implement the *Act* and new Regulation.
- **Responsibilities Chart** and the **Schedule of Fines**

Please take the time to review the materials provided to:

- a) identify *your* responsibilities under the *Act* and Regulation
- b) identify all areas where smoking is prohibited
- c) determine the most effective places to post the “No Smoking” signs.

The Department of Health and Social Services has many resources available to assist with implementing the *Smoke-free Places Act* and Regulation as well as helping Yukoners to go smoke free. If you would like additional information about these resources or the *Smoke-free Places Act*, or you would like to further discuss your individual situation, please contact:

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Remember, information and education are the best tools for success!