

### **Purpose and Rationale:**

The Yukon Nursing Education Bursary is intended to support people who live or have lived in the Yukon to attend basic baccalaureate nursing education.

Canadian studies have indicated that it is people from rural and remote areas that are most likely to return to practice in those areas. On the basis of these studies, it is anticipated that people who receive the Yukon Nursing Education Bursary support are likely to return to provide nursing service in the Yukon.

### **Policy:**

The Yukon nursing education bursary is available to a maximum of 4 new students per year.

The maximum amount available will be \$5,000/year to a maximum of \$20,000 for baccalaureate nursing education.

### **Eligibility Criteria:**

Applicants are required to provide the following information in order to be eligible to receive the bursary:

- Proof of Canadian citizenship or landed immigrant status maintained throughout the period of the bursary.
- Proof of current or previous residency in the Yukon of at least 3 consecutive years within the last 5 years
- Copy of letter of acceptance into an approved Canadian baccalaureate nursing education program. This can be conditional pending final acceptance.

### **Selection:**

From those applicants who are eligible to receive the bursary, a maximum of four new students each year will be approved according to the ability to meet one or more of the following selection criteria:

- Demonstrated interest and/or commitment in health care services as indicated through personal, employment, education and volunteer history (references with contact information are required.)
- Demonstrated interest in working in nursing in Yukon on completion of nursing education
- Yukon First Nation citizen

### **Definitions:**

A full-time student is one who carries a full course load for the program in which s/he is enrolled, according to the criteria established by his / her educational institution.

A part-time student is one who carries less than a full course load for the program in which s/he is enrolled. A part-time student may be one who is taking correspondence or extension courses while continuing to live and work in the Yukon or may be one who is attending an institution outside the Yukon on a part-time basis.

A candidate must be a Canadian citizen or landed immigrant.

### **Terms of Bursary**

Once a person qualifies to receive the bursary, s/he may continue receiving it for a maximum of 4 years of nursing education or, if part-time, to a maximum of \$20,000, provided that the student maintains academic achievement standards required by the program.

A person who has been selected to receive the bursary and who subsequently interrupts academic studies will be permitted to continue receiving the bursary upon reenrollment provided that the person continues to meet eligibility criteria and academic achievement standards.

Students taking nursing education on a part-time basis are eligible to apply for the bursary.

The amount of the bursary will be prorated according to the number of courses being taken in relation to a full-time course load or the number of credits being taken in relation to credits for full-time students. It is the responsibility of the part-time student to provide the information on course load and credits in relation to a full-time course load. The guide for payment of bursary shall be an amount of \$500 per course per semester.

Students who are awarded a full-time bursary and reduce their course load to part-time during a term will continue to receive the full-time bursary amount for that term. They will be required to indicate their intentions for the subsequent term and to provide supporting evidence. The bursary amount they receive in subsequent terms shall be adjusted according to their course load.

### **Method of payment**

Payment will be made directly to the student.

Once approved for a full- or part-time bursary, a student will be paid in full at the beginning of the academic year.

To receive payment for the second and subsequent years of study, a bursary recipient must submit proof of successful completion of the previous year of study and proof of enrollment in the next sequential year of study.

## **Application**

Complete applications must be received **on or before June 30th by 5:00 p.m.**

Applications shall include the following information:

1. Proof of Canadian citizenship or landed immigrant status maintained throughout the period of the bursary. (e.g. copy of birth certificate, passport or citizenship certificate to demonstrate Canadian citizenship).
2. Proof of Yukon residency for 3 consecutive years of the past 5 years. (i.e. letter from Yukon Health Insurance Service, employer's note, school principal's note.)
3. A letter of acceptance or proof of enrolment in a designated college or university including contact information. A letter of conditional acceptance may be submitted if final acceptance has not been received
4. A detailed letter indicating intent to pursue basic baccalaureate education; indication of whether studies will be fulltime or part-time; and interest in and/or commitment to health care services through **personal, employment, education and volunteer history**. The letter should also indicate intention / commitment to work in Yukon on completion of nursing education
5. A resume of personal, employment, education and volunteer experience. Reference names and contact information that can be used to verify experience should be included.
6. Yukon First Nations applicants who wish to have this factor considered in their selection must provide proof of First Nation citizenship. (i.e. copy of Certificate of Indian Status, verification from First Nation)

### **Incomplete applications may not be considered.**

Successful applicants will be asked to provide their Social Insurance Number for income tax purposes.

Applications may be submitted by mail to:

The Nursing Education Bursary Committee  
c/o Assistant Deputy Minister, Health Services  
Department of Health and Social Services (H-1)  
Box 2703  
Whitehorse, Yukon  
Y1A 2C6

Applications may be delivered to:

Assistant Deputy Minister, Health Services  
307 Black Street  
Whitehorse, Yukon

### **Bursary Committee**

A bursary committee shall be formed for the purpose of selecting suitable candidates for receiving the bursary. The bursary committee shall also make decisions with respect to administration of the bursary for any matters not covered in the policy.

The bursary committee shall be comprised of a person appointed by Council of Yukon First Nations, a person appointed by Yukon Registered Nurses Association, and one representative from each of Whitehorse General Hospital, Community Nursing and Continuing Care. The committee shall choose a Chair from among their members.

Secretariat support will be provided from within Health and Social Services. The Secretariat provides administrative support but does not participate in committee decision-making.

### **Decisions**

The Bursary Committee will make their decisions by no later than August 15.

All applicants shall be notified in writing once the decision has been made.

Applicants who are denied funding in one year may reapply in any subsequent year, and will be subject to the same eligibility/selection criteria.

A priority list will be compiled from the unsuccessful candidates who meet the bursary program requirements. In the event that a successful candidate decides not to accept, or becomes ineligible for the bursary, the next candidate will be given the opportunity to receive the bursary. This priority list will be valid for the current academic year.

Decisions by the Bursary Committee are final. **There is no appeal process.**

### **Repayment**

Bursary recipients who fail to achieve the required academic standard and/ or those who choose not to return for portions of the school year may be required to repay the amount of the bursary provided to them.